

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40100-0000009476	Sell	RFx	1
Event Round	Version		
1	1		
Event Name	Plotters, Scanners		
Start Time	Finish Time		
05/05/2016 10:19:44 CDT	05/26/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Transportation
Call for Shipping Information
United States

Contact: Christopher Benson
Phone: 615/741-0942
Email: chris.benson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

This event is to bid for a one-time purchase for TN Department of Transportation.

Specifications and terms & conditions are attached.

Agency Contact: Chris Benson at 615-741-0942 and Chris.Benson@TN.gov.

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to <http://www.tn.gov/generalservices/topic/vendor-information>. Click on the link that says Bid Opportunities and log in with your Supplier ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link:
<http://www.tn.gov/generalservices/topic/vendor-information>

Central Procurement Office Website:
<http://www.tn.gov/generalservices/section/central-procurement-office>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

General Questions

Question	UOM	Best	Worst	Response
I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid. IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.		Yes		<input type="text"/>

Required: Yes Mandatory Response:Yes

Event Details (cont.)

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Event Round	Version		
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Event Name	Plotters, Scanners		
Start Time	Finish Time		
05/05/2016 10:19:44 CDT	05/26/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

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Event Currency: US Dollar
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Response Comments

The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number

No

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Please enter the vendor contact, for the purchase order

List the Contact Person's Name

List the Contact Person's Address

List the Contact Person's Phone Number

List the Contact Person's Toll Free Phone Number

List the Contact Person's Pager or Cell Number

List the Contact Person's Email Address

List the Contact Person's Website

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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Event ID	Format	Type	Page
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Event Round	Version		
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Event Name	Plotters, Scanners		
Start Time	Finish Time		
05/05/2016 10:19:44 CDT	05/26/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Transportation
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United States

Contact: Christopher Benson
Phone: 615/741-0942
Email: chris.benson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Associated Terms: **Vendor Contact, Purchase Order**
The bidder shall list their company's Contact Person. The Contact Person shall be the contact person for all questions regarding the purchase order. Note: The bidder can attach a list of alternate personnel to contact to the bid.

Please enter the number of days that your bid offer will expire from the bid opening date:

0

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms: **Bid Offer Expiration**
Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated.

How many days after receipt of purchase order will it take you to deliver this item?

0

Required: Yes Mandatory ResponseNo

Response Comments

What is the Brand/Model you are Bidding?

Required: Yes Mandatory ResponseNo

Response Comments

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Event Details (cont.)

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Event Round	Version		
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Event Name	Plotters, Scanners		
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05/05/2016 10:19:44 CDT	05/26/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Transportation
Call for Shipping Information
United States

Contact: Christopher Benson
Phone: 615/741-0942
Email: chris.benson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Confirm below that you have completed this attached form by choosing, "Yes".

Required: Yes Mandatory Response:Yes

Response Comments

List the Return Goods Policy:

Required: Yes Mandatory Response:No

Response Comments

Associated Terms:

Return Goods Policy

All costs associated with the return of goods for repair and/or replacement under warranty shall be done at the expense of the vendor/ contractor, unless otherwise specified. The bidder shall indicate below their standard return goods policy.

Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

- (a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;
- (b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and
- (d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

No

Required: Yes Mandatory Response:Yes

Event Details (cont.)

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Event Round	Version		
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Event Name	Plotters, Scanners		
Start Time	Finish Time		
05/05/2016 10:19:44 CDT	05/26/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Transportation
Call for Shipping Information
United States

Contact: Christopher Benson
Phone: 615/741-0942
Email: chris.benson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

What prompt pay discount terms are you willing to extend to the State through this purchase or contract resulting from this bid event? Please note the State's standard payment terms are net 45 days.

Required: Yes Mandatory ResponseNo

Response Comments

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.

Response Comments

Below is a link to the Central Procurement Office's surveying tool. We ask that you take a few short minutes to complete this survey. The purpose of this survey is to strengthen procurement processes of the Central Procurement Office (CPO) by capturing Vendor/Bidder assessments of, and actionable comments on, the process put in place by the Central Procurement Office. We hope the survey results will help improve the bidding process by implementing improvements to CPO approaches, processes, and tools.

To complete the survey, please go to the following link:
<https://www.surveymonkey.com/s/CPOCustomerServiceSatisfactionSurvey>, and, where applicable, select the response (Strongly agree, Agree, etc.) that best describes the Sourcing Account Specialist's work in each area of the procurement process. Select the Neither agree nor disagree response for any question that is not applicable to your experiences with the Central Procurement Office in general or this procurement specifically.

Event Details (cont.)

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Plotters, Scanners			
Start Time	Finish Time		
05/05/2016 10:19:44 CDT	05/26/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Transportation
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United States

Contact: Christopher Benson
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Email: chris.benson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Additionally, if there are any concerns that you or others in your organization feel need to be dealt with immediately please contact Chris Yarbrough at 615-741-2292. Finally, it should be noted that your responses will remain anonymous, and will have no bearing or consideration in the awarding of this procurement. Thank you.

Required: No Mandatory ResponseNo

Response Comments

Please attach the completed "Plotters, Scanners Spec Checklist" spreadsheet.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.

Response Comments

Event Details (cont.)

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Event Round	Version		
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Event Name			
Plotters, Scanners			
Start Time	Finish Time		
05/05/2016 10:19:44 CDT	05/26/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Transportation
Call for Shipping Information
United States

Contact: Christopher Benson
Phone: 615/741-0942
Email: chris.benson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** 1000139166 **Line Qty:** 6.00 **UOM:** Each
Required: Yes **Reserve Price:** No

Bid Qty: 6

Description: Plotter and Scanner System, Color, Large Format

Question	UOM	Best	Worst	Response
What is the unit price of this item?		0		
Required: Yes Mandatory Response: No				

Response Comments

Line: 2 **Item ID:** 1000172013 **Line Qty:** 10.00 **UOM:** Each
Required: Yes **Reserve Price:** No

Bid Qty: 10

Description: Removal Service, Plotter and Scanner System

Question	UOM	Best	Worst	Response
What is the unit price of this item?		0		
Required: Yes Mandatory Response: No				

Response Comments

Line: 3 **Item ID:** 1000172355 **Line Qty:** 3.00 **UOM:** Each
Required: Yes **Reserve Price:** No

Bid Qty: 3

Description: Plotter System, Color, Large Format, No Scanner

Question	UOM	Best	Worst	Response
What is the unit price of this item?		0		
Required: Yes Mandatory Response: No				

Response Comments

Event Details (cont.)

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Event Round	Version		
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05/05/2016 10:19:44 CDT	05/26/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Transportation
Call for Shipping Information
United States

Contact: Christopher Benson
Phone: 615/741-0942
Email: chris.benson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

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40100-0000009476	Sell	RFx	9
Event Round	Version		
1	1		
Event Name	Plotters, Scanners		
Start Time	Finish Time		
05/05/2016 10:19:44 CDT	05/26/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Transportation
Call for Shipping Information
United States

Contact: Christopher Benson
Phone: 615/741-0942
Email: chris.benson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** 1000139166 **Line Qty:** 6 **UOM:** Each
Description: Plotter and Scanner System, Color, Large Format

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 6
Due Date: 05/10/2016
Freight Terms:
Ship Via: Best Option Available

Ship To: TDOT INFORMATION TECHNOLOGY
505 DEADERICK STREET
SUITE 500
NASHVILLE TN 37243-0343
United States

Line: 2 **Item ID:** 1000172013 **Line Qty:** 10 **UOM:** Each
Description: Removal Service, Plotter and Scanner System

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 10
Due Date: 05/10/2016
Freight Terms:
Ship Via: Best Option Available

Ship To: TDOT INFORMATION TECHNOLOGY
505 DEADERICK STREET
SUITE 500
NASHVILLE TN 37243-0343
United States

Line: 3 **Item ID:** 1000172355 **Line Qty:** 3 **UOM:** Each
Description: Plotter System, Color, Large Format, No Scanner

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40100-0000009476	Sell	RFx	10
Event Round	Version		
1	1		
Event Name			
Plotters, Scanners			
Start Time	Finish Time		
05/05/2016 10:19:44 CDT	05/26/2016 12:00:00 CDT		

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Contact: Christopher Benson
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Email: chris.benson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	TDOT INFORMATION TECHNOLOGY
Quantity:	3		505 DEADERICK STREET
Due Date:	05/10/2016		SUITE 500
Freight Terms:			NASHVILLE TN 37243-0343
Ship Via:	Best Option Available		United States

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
40100-0000009476	Sell	RFx	11
Event Round	Version		
1	1		
Event Name			
Plotters, Scanners			
Start Time	Finish Time		
05/05/2016 10:19:44 CDT	05/26/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Transportation
Call for Shipping Information
United States

Contact: Christopher Benson
Phone: 615/741-0942
Email: chris.benson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that he/she is a legal citizen of the United States or Permanent Resident Alien and that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal. If the information will be submitted in writing please mail to the following address: Department of Finance and Administration 312 Rosa L. Parks Ave. 21st Floor Tennessee Tower ATTN: Supplier Maintenance Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 04/30/2016